

CARBON COUNTY BOARD OF COOPERATIVE HIGHER EDUCATION SERVICES

Board Minutes

The Carbon County Board of Cooperative Higher Education Services (BOCHES) held its regular monthly meeting November 22, 2021, at 4:00 p.m. in Rawlins, Wyoming.

Roll Call

Matt Feldmann called the meeting to order. Board members present: Rick Greene and Pam Thayer, and via ZOOM: Mike Mann, Matt Feldmann and George Eckman.

Others present: Jennifer Moore, Karen Webster, Shelly Collier, and via ZOOM: Christy Stocks and Ryanne Mikesell.

Agenda

Pam Thayer made the motion to accept the agenda. The motion was seconded by Mike Mann and passed.

Public Comments

None

Consent Agenda

Mike Mann made the motion to approve the minutes for October 28, 2021, meeting, Treasurer's Report and Accounts Payable for November 2021. The motion was seconded by Rick Greene and passed.

Action Items

George Eckman made the motion to bring back to the table the motion to amend the Carbon County Higher Education Center 2021-2022 proposed Holiday Calendar as presented. The motion was seconded by Pam Thayer. Learning that the current approved calendar is accurate, the motion to change the calendar failed.

Discussion Items

- A. Board Meeting Schedule for 2022: Jennifer asked the board if they would like more meetings to be scheduled in person, replacing most of the zoom only meetings. The board expressed that they would like all meetings to be scheduled in person with the option to Zoom be available for each meeting.

Directors Report

Jennifer reported that the community survey is out, and we will see the results at our visioning session on December 2nd. Jennifer also let the board know that we hired an evening receptionist, her name is Hilda Pourkaldani. Karen is training her in the evening. The woodshop finished up a couple of community projects: the dog kennels for the police department and a bunk bed for a member of the public. The welding shop will be partnering again with the BLM on their community project for custom made fencing.

The C.N.A. class has been busy volunteering at St. Vincent DePaul, and touring the coroner's office.

CCHEC is partnering with CRB#1 to provide a teletherapy space at the Higher Ed., this will be a very positive partnership and provide a valuable resource for students. Installation and set-up of the room will start Wednesday.

Janet coordinated a partnership with Rita Sondergard that will provide CCHEC with a monetary donation, and in exchange, CCHEC employees will volunteer time at Rita's Christmas shop downtown. The proceeds

from the sales will be given to CCHEC, Child Development and Economic Development. The other two organizations will also be volunteering at the Christmas shop.

Pam asked if more private people can submit community projects. Jennifer said that we are working on how we could manage doing more of those. One idea is to use a raffle system, still working on that. Shelly explained how we charge for community projects. The business or person is charged for all supplies plus 20% for general shop costs.

Staff Reports

Accounting Specialist: Happy Thanksgiving to all!

Program Planner/Marketing: No report this month.

Education Coordinator LSRV: Christy reported that they are offering kids Christmas classes, mom's night out and the kids will also be making crafts/gifts for the senior folks.

Board Comments

Mike said that Jennifer is doing an amazing job as interim director with no steps backward.

George wished everyone a Happy Thanksgiving!

Rick also wished everyone a Happy Thanksgiving and safe travels!

Pam said thanks for everything and wished everyone a Happy Thanksgiving!

Matt said please be safe if travelling for the holiday.

Next Board Meeting Date

The next meeting is scheduled for Thursday, December 16, 2021, at 4p.m.

Adjournment

Mike Mann made the motion to adjourn. The motion was seconded by Pam Thayer and passed.

Matt Feldmann, Chairperson

Rick Greene, Clerk

Karen Webster, Executive Assistant